



## Notary and Signature Guarantee

### Notary Public

#### Required Information and Documents needed by Member

- Documents to be notarized
- One of the following forms of photo identification:
  - Driver's License
  - State ID
  - Military ID
  - Passport

Two pages are notarized for free. Each additional page is \$1.00

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### Signature Guarantee

#### Required Information and Documents needed by Member

- One of the following forms of photo identification:
  - Driver's License
  - State ID
  - Military ID
  - Passport
- Proof of legal ownership must be presented on an official document that reflects the owner(s) name and account number:
  - Actual stock certificate
  - Recent statement of account

All owners of the security/asset must appear and endorse the document(s) in person at the same time. We also require the amount of the transaction (that can be found on the statement).

- In the event of a name change due to marriage, divorce, death, or a trust account, additional documentation will be required as appropriate:
  - Marriage License
  - Divorce Decree
  - Death Certificate
  - Trust Document